

**Federal College of Education, Zaria,  
P. M. B. 1041, Zaria, Kaduna State**

**Invitation for Pre-qualification and Tender for the Year 2014 Tetfund Intervention in  
Library Development**

The College is desirous of undertaking a pre-qualification and tender exercise for the under listed projects under the TETfund Intervention Projects. Consequently, the College wishes to invite reputable contractors/companies to submit their technical and financial bids for the following projects.

Lot 1: Procurement of Assorted Textbooks

Lot 2: Procurement of Reference Materials

**TECHNICAL AND FINANCIAL BID REQUIREMENTS**

**To be considered, potential contractors/ companies are required to submit all the under listed verifiable documents:**

- (1) Evidence of Company registration with the Corporate Affairs Commission (CAC), and evidence of Memorandum of Understanding (MOU) in case of joint ventures to include names of Directors and Shareholders.
- (2) Evidence of Tax Clearance Certificate for the last three years.
- (3) Company's Audited Accounts for the last three years duly stamped by registered Auditors.
- (4) Evidence of Financial Capability and Banking support (Bank reference from reputable Bank).
- (5) Verifiable evidence of similar jobs successfully executed or being executed within the last three (3) years, indicating type, cost, location and evidence of award and completion certificate.
- (6) List of names of key personnel to be involved in the project stating their qualification, year of cognate experience and professional registration where applicable (Enclose photocopy of Credentials).
- (7) Evidence of compliance with Pension Reform Act, 2004 by inclusion of clearance Certificate from National Pension Commission (PENCOM)
- (8) List of plants and equipment to be used for the project stating owned, leased or hired (where applicable).

- (9) Evidence of compliance with Industrial Training Fund (ITF) Amendment Act by inclusion of compliance Certificate from ITF.
- (10) Copy of VAT registration and evidence of past VAT remittances for completed projects.
- (11) Original Bank Statements for the past 12 months.
- (12) Original copies of the documents would be requested to be made available for sighting whenever required.

#### **SUBMISSION OF PRE-QUALIFICATION AND TENDER DOCUMENTS**

The Pre-Qualification documents should be submitted sealed and clearly marked “pre-qualification and Tender documents for”..... ” (quote the appropriate project name boldly stated) and deposited in the office of the Registrar, Federal College of Education, Zaria to reach him **not later than 7<sup>th</sup> July 2016 by 12:00pm.**

#### **NOTE**

- (i) All Pre-qualification documents shall be rendered in English and spiral bound.
- (ii) Fake/suspicious documents attract disqualification and maybe handed over to the appropriate government agencies for necessary action.
- (iii) This advertisement shall not be construed as a commitment on the part of the College authorities nor shall it entitle any contractor/company to make any claim or seek indemnity from the College.
- (iv) Only submissions made before **12:00pm 7<sup>th</sup> July, 2016** shall be entertained.
- (v) Only Pre-Qualified contractors/companies shall be invited to tender.

**Signed:**

**Mal. Danlami Saidu**

**Head, Procurement**